

Chartiers Township

2 Buccaneer Drive
Houston, PA 15342
(724) 745-3415
Fax (724) 745-1744

BOARD OF SUPERVISORS

A. William Kiehl, *Chairman*
Glenn Alterio, *Vice Chairman*
John Marcischak, *Secretary*

Jodi Noble
Township Manager

Residential Zoning Permit Application

All applications and fees must be submitted directly to the Chartiers Township Planning Department located at 2 Buccaneer Drive, Houston, PA 15342

Type of Application:

- ☐ Home Based Business Permit (\$50.00)
- ☐ No-Impact Home-Based Business (\$50.00)
- ☐ Residential Zoning Permit – For Projects Not Requiring a Building Permit (\$50.00)

Name of Applicant: _____

Applicant Address: _____

Phone: _____

E-Mail: _____

Name of Property Owner: _____

Address: _____

Phone: _____

E-Mail: _____

Subject Property:

Address: _____

Zoning District: _____ Parcel ID: _____

Property/Lot Area: _____ (Acres or Square Feet)

For Home Based Businesses Only:

Proposed Home Based Business: _____

Have you received conditional use approval? Yes or No

Please note that occupancy cannot be granted until a conditional use permit is approved by the Chartiers Township Board of Supervisors.

For No-Impact Home-Based Businesses Only:

Proposed no-impact home-based business: _____

Number of employees located at no-impact Home-based business (not including owner/residents): _____

Will retail goods be sold or displayed? Yes / No (If yes, please explain): _____

Will materials be stockpiled on site? Yes / No (If yes, please explain): _____

How many square feet is the dwelling? _____ Square Feet

How many square feet will the business occupy within the dwelling? _____ Square Feet

Will there be any appearance of the business outside of the dwelling? Yes / No (If yes, please explain): _____

Will the business use any equipment or process which creates noise, vibration, glare, fumes, odors, or electrical or electronic interference detectable in the surrounding neighborhood?

Yes / No (If yes, please explain): _____

For Residential Zoning Permits Only:

Proposed Project/Use: _____

Have you verified with the Building Code Official that a building permit is not needed? Yes or No

Contractor: _____

Contractor Address: _____

Contractor Phone: _____

Contractor E-mail: _____

Proposed Setbacks from Property Lines:

_____ Front Yard _____ Side Yard _____ Side Yard _____ Rear Yard

A survey or plot plan sketch showing the proposed layout of the project should be provided to verify setbacks

Applicant Signature: _____ **Date:** _____

Property Owner Signature: _____ **Date:** _____

Township Signature: _____ **Date:** _____ **APPROVED / DENIED**

Questions or comments may be directed to planning@chartierstwp.com or by calling 724.745.3415.